

Present:

Mark S. Nunes, Chairman
Manuel Branco, Clerk

Lee M. Azinheira, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager
Paul Pacheco, Superintendent Services & Infrastructure

*Steven Sullivan, Superintendent Water & Sewer Division

*Mr. Sullivan was absent due to a previously scheduled meeting.

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to approve and accept the warrants for the bills payable for the period ending December 17, 2009. So voted.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to approve and accept the payrolls for the weeks ending November 27, December 4, 11, and 18, 2009. So voted.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to approve and accept the Meeting Minutes of November 24, 2009. So voted.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to approve and accept the Executive Session Meeting Minutes of November 24, 2009. So voted.

OLD BUSINESS

40 Taft Avenue – request for tree trimming

Mr. Branco what is a shade tree, authorize not proceed with hearing if she so wishes.

Mr. Hickox reviewed the cost estimates to remove the trees and the Massachusetts General Law Ch. 87 §3 provided to the Board members in their informational packets. Because the trees in question are not diseased or pose a public danger, the Board members agreed with the Tree Warden that a public hearing would be warranted. They also agreed that public funds should not be expended to remove the trees. Ms. DeFranco commented that she would contact the resident to inform her of the M.G.L., the cost of advertising a public hearing, and quotation the Department obtained to remove the trees.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to not expend public funds to remove the healthy Catalpa trees and oak tree abutting 40 Taft Avenue and to have the Office Manager contact the resident to inform her of M.G.L. Ch. 87 §3 Cutting of public shade trees; public hearings. So voted.

Review and Approval of DPW Construction Specifications Revisions/November 2009

Mr. Hickox explained that the wording in Bold through the document is new/revised and the wording in Italics denotes what will be removed. He pointed out that Mr. Azinheira's request for additional verbiage regarding trench compaction had been added to the draft document. A brief discussion on compaction ensued.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to approve the amended Department of Public Works Construction Specifications. So voted.

Review of 6-month temporary utility license – Dennis Trucking & Construction

Mr. Hickox informed the Board that the Department received a request from Dennis Trucking & Construction for permission to conduct another job. He added that the Board had previously approved an additional job after the six-month temporary license expired. The Chairman asked how that project concluded. Mr. Hickox replied that the project was completed and inspected. He recommended that the Board grant permission for an additional job.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to approve Dennis Trucking & Construction for an additional utility job. So voted.

NEW BUSINESS

Bid Award Recommendation – Recycling Truck

Mr. Hickox recommended that the bid be awarded to the sole bidder. He added that the truck is a side-loader compaction unit with two containers and can hold two to three times the amount of volume the Department's current trucks can.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to award the bid for a 2010 Mack truck/w dual chamber compacting recycling unit to the sole bidder, McDevitt Truck, Inc., of Avon, MA. So voted.

OTHER BUSINESS

The Chairman asked those present if they wished to discuss any other business that morning.

The Chairman recognized Mr. Leonardo Botelho of Silva Stamped Concrete, Inc., whom was not listed on the agenda. Mr. Pacheco informed the Board that Mr. Botelho was licensed by the Board for one utility job. The project on Cross Road required an inspection. When the inspector reported to the site, it was determined that Mr. Botelho had buried some of the work that needed to be inspected and Mr. Pacheco was called to the site. At that time Mr. Pacheco said he informed Mr. Botelho that he was to stop the work until a determination of the Board of Public Works was made as to whether or not the buried work was to be uncovered or left as is.

Mr. Azinheira asked what Mr. Botelho was installing. Mr. Pacheco replied that Mr. Botelho was installing a low-pressure gravity system, which approximately 40% was buried before inspection. Mr. Botelho commented that he had bad information from the beginning but once he knew what needed to be inspected he stopped. Mr. Pacheco said approximately 60% of the work was inspected and corrections were necessary and made. Mr. Nunes asked if the property was private. Mr. Botelho replied in the affirmative and added that he is the property owner. Mr. Azinheira asked for the total length of the project. Mr. Pacheco responded that the project was approximately 350' in total.

Mr. Hickox said he would review the item with the engineering department and make a recommendation to the Board. The Chairman informed Mr. Botelho that he would be notified in writing of the Department's decision.

On another item, Mr. Nunes reported that he witnessed an employee throwing recycling bins after emptying them. Mr. Pacheco will remind the employees about customer service and the progressive disciplinary policy.

Mr. Nunes asked if the Department received any contact from Nstar regarding the request for a donation of trees. Mr. Hickox replied in the negative.

In regard to correspondence received by the Board, Mr. Nunes asked for more information on the issue with the snow fence installed at Apponagansett Beach. Mr. Pacheco responded that he met with Tim Lancaster at the site to address the Park Board's concern about the fencing taking up too much area and the guide wires being hazardous. The guide wires were flagged and the stakes painted.

Having no further business to discuss in Open Session, at approximately 8:15 a.m., a motion was made by Mr. Azinheira and duly seconded by Mr. Branco to adjourn the Open Session meeting. So voted.

At approximately 8:15 a.m. and after a motion was made and duly seconded, the Chairman polled the Board for a roll call vote to convene into Executive Session pursuant to M.G.L. Ch. 39 Sec. 23 (3): Clerk Manuel Branco, voted yes; Vice Chairman Lee Azinheira, voted yes; and the Chairman Mark Nunes, voted yes. The Chairman noted that the purpose of the Executive Session was to discuss personnel issue and the Board would not return to Open Session that morning.

Respectfully submitted:

Michelle L. DeFranco, Office Manager/Confidential Secretary

Approved: 01106/10